



REGULAR COUNCIL MEETING/WORKSHOP

Wednesday, July 19, 2023 at 6:30 pm

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Bryan Chapman opened the Council Meeting at _____(time).

The Mayor led the Pledge of Allegiance.

Council Members present

Kramer Siemens_____

Kirby Stucky_____

Monty Leonard_____

Dan Hartman_____

Brenda DeHaven_____

Others present _____

2. APPROVAL OF AGENDA

Sample Motion:

Motion to approve the agenda as presented.

Motion by _____

Second by _____

3. HEARINGS/PRESENTATIONS/PUBLIC FORUM

4. STAFF REPORTS

a. Kyle Nordick, City Administrator

b. Brad Jantz, City Attorney

5. CONSENT AGENDA

Sample Motion:

Motion to approve the consent agenda as presented.

Motion by _____

Second by _____

a. Minutes of July 5, 2023, Regular Meeting

Attachments:

- **Regular Council Meeting Minutes/Workshop July 5, 2023** (regular-council-meeting_minutes_2023-07-05_135836.pdf)

b. Approval of Payroll July 7, 2023 amount \$22,375.51

c. Approval of General Disbursement Checks amount \$19,040.06

General Disbursement Check Reports

Attachments:

- **General Disbursement Checks** (CHECKS.pdf)

6. NEW BUSINESS

a. Presentation of Quarterly Financials

Attachments:

- **2023 2nd Quarter Report** (2023_2nd_Quarter_Report.pdf)

b. Appointment of Library Board Members

Library Board - Larrah Bills (Partial Term), Amanda Catlin (Partial Term)

7. GOVERNING BODY COMMENTS

8. ADJOURN

Motion to adjourn the Regular Council meeting at _____ PM.

Second by _____

The Governing Body will hold a Budget Workshop following adjournment of the Regular Council Meeting.



REGULAR COUNCIL MEETING

Minutes

Wednesday, July 5, 2023 at 6:30 pm

MEETING LOCATION: 520 N. Commercial Ave

(Council Chambers)

Council Meeting will be broadcast on Facebook Live

Click here to visit our: [Facebook Page](#)

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Minutes:

Mayor Bryan Chapman opened the Council Meeting at 6:30 pm. The Mayor led the Pledge of Allegiance.

Council Members present Kirby Stucky (came at 6:32pm), **Kramer Siemens, Monty Leonard, Dan Hartman, Brenda DeHaven**

Also in attendance **Kyle Nordick, City Administrator; Brad Jantz, City Attorney; Shelia Agee, City Clerk; Bill Bush, Harvey County Independent, John Pittinger, Diane Thompson, Rae Niles, Jason Rotramel, Deniese Richardson, Tom Richardson, Paul Nicholson, Nancey Stahl**

2. APPROVAL OF AGENDA

Minutes:

Moved by **Council Member Dan Hartman** to approve agenda as presented

Second by **Council Member Monty Leonard**

Vote results:

Ayes: 4 / Nays: 0

3. HEARINGS/PRESENTATIONS/PUBLIC FORUM

Minutes:

Deniese Richardson praised Zane and the local responders including Halstead EMS for the great response for her call. She appreciates the Halstead EMS and local responders and thinks we would be good to keep the Halstead EMS contract.

a. The Meeting House - Rae Niles

Minutes:

Rae Niles thanked the governing body for approving The Meeting House grant. She asked

if there was consideration for ADA ramp at curb in front of The Meeting House. The grant was for a ramp at the door and they wanted to make sure the City's plans before finalizing their plans. City has no plans to add ramp but would look into it.

4. STAFF REPORTS

a. Kyle Nordick, City Administrator

Minutes:

City Administrator, Kyle Nordick, informed Council of swim events that City Staff has waived the fee including the Rec Swim on July 9th and 10th and the United Way School Supply Entry swim on July 25th.

Thanked the July 4th celebration sponsors/helpers. Reminder that the next Moonlight Market is July 21st. Sidewalk Share program is complete for this year. Spent \$18,332 PD Vehicle Accident-Lee is doing well. Waiting on Insurance as far as vehicle.

b. Brad Jantz, City Attorney

Minutes:

City Attorney, Brad Jantz informed Council the Phase 1 document of the Industrial Park cleanup project is complete. Bids have been sent out for Phase 2-monitoring well and soil samples. Sixty days have been estimated for testing and should be complete this year.

5. CONSENT AGENDA

Minutes:

Motion by **Council Member Monty Leonard** to approve the consent agenda as presented.

Second by **Council Member Dan Hartman**

a. Minutes of June 21, 2023, Regular Meeting

b. Approval of Payroll June 23, 2023 amount \$28,986.56

c. Approval of General Disbursement Checks amount \$59,426.96

General Disbursement Check Reports

6. NEW BUSINESS

a. RNR - Revenue Neutral Rate

Minutes:

Motion by **Council Member Dan Hartman** to approve the notice of exceeding the Revenue Neutral Rate. Second by **Council Member Brenda DeHaven**

Council Member Kirby Stucky voted no.

Vote results:

Ayes: 4 / Nays: 1

b. Resolution 07052023 - Allowing Temporary Alcoholic/CMB Exemption

Minutes:

Motion by **Council Member Monty Leonard** to approve Resolution 07052023 as presented, allowing temporary exemption upon certain city owned property, from the requirement of the Sedgwick City Code, Ordinance No. 676 prohibiting consumption of any alcoholic liquor or cereal malt beverage on public property within the city limits of the City of Sedgwick, Kansas.

Second by **Council Member Dan Hartman**

Vote results:

Ayes: 5 / Nays: 0

7. EXECUTIVE SESSION - CONTRACT NEGOTIATIONS

Minutes:

Motion by **Council Member Dan Hartman** to recess into an executive session for 10 minutes pursuant to the exemption related to attorney client privilege (K.S.A. 75-4319(b)(2) for the purpose of discussing CONTRACTUAL MATTERS. The open meeting would resume at 7:05pm with those present in the executive session being the Governing Body, City Administrator, and City Attorney.

Second by **Council Member Kramer Siemens**

No action was taken.

Vote results:

Ayes: 5 / Nays: 0

8. DISCUSS & CONSIDER 2024 HALSTEAD EMS CONTRACT

Minutes:

Motion by **Council Member Monty Leonard** to approve 2024 Halstead EMS Contract as presented. Second by **Council Member Kirby Stucky**

Vote results:

Ayes: 5 / Nays: 0

9. GOVERNING BODY COMMENTS

Minutes:

No comments.

10. ADJOURN

Minutes:

Motion by **Council Member Monty Leonard** to adjourn the Regular Council meeting at 7:08pm.

Second by **Council Member Kramer Siemens**

The Governing Body held a Budget Workshop following adjournment of the Regular Council Meeting. Budget Workbook was presented. Nancy Stahl presented request to fund the Historical Society \$20K additional per year to do exterior renovations on Museum and Depot. Council discussed trying to find funds and asked if Historical Society supposed to be in Library Mill or a Mill agreement of their own. Staff responded no. Council also discussed 3rd PD officer questioning how many calls run into nighttime hours and how much OT we have. Find funds for new downtown Christmas Decorations.

July 19, 2023

PAYROLL CHECKS - DIRECT DEPOSIT
--

7/7/2023

\$ 22,375.51

TOTAL PAYROLL CHECKS

\$ 22,375.51

GENERAL DISBURSEMENT CHECKS-AAABSP

\$ 162.89

GENERAL DISBURSEMENT CHECKS-AAABSQ

\$ 650.00

GENERAL DISBURSEMENT CHECKS-AAABSR

\$ 8,444.30

GENERAL DISBURSEMENT CHECKS-AAABSS

\$ 9,782.87

TOTAL DISBURSEMENT CHECKS

\$ 19,040.06

AP Bank Reconciliation Posting Audit Report

City of Sedgwick (SEDGKS)

06/30/2023 02:27:15 PM

Batch: AAABSP

User ID: SHELIA

Page 1

Bank Code: CKG LEGACY BANK

Vendor Tran#	Document #	Date	Type	User ID	Posting Reference	Total Amount
KS DEPT OF LABOR						
1	69810	06/30/2023	Check	JANISE	AP0000001162AAABSP	\$162.89

Description:

	Bank Totals	Items	Total Voids	Items
Checks	(\$162.89)	1	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
Net Activity for CKG:	(\$162.89)			

Report Totals

	Bank Totals	Items	Total Voids	Items
Checks	(\$162.89)	1	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
Net Activity:	(\$162.89)			

AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)

Batch: AAABSQ

6/30/2023 2:56:15 PM

Page 1

Vendor	Description	Check Date	Invoice#	Check#	Check Total
BRUCE DESPOMMIER	JULY 3RD SINGER	06/30/2023	063023BD	69811	\$650.00

Total Direct Expense: \$650.00

Total Immediate Payments: \$650.00

Report Summary

Report Selection Criteria

Report Type: Detailed

Start

End

Transaction Number: Start

End

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

6/30/2023 2:53:10 PM

City of Sedgwick (SEDGKS)
Batch: AAABSQ

Page 1

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code	Quantity Bought	Cost Per Unit	Line Extension
1	DESPOMMIER / BRUCE DESPOMMIER	6/30/2023	6/30/2023	063023BD	\$650.00
1	01-07-60-6400	JULY 3RD SINGER-B DESPOMMIER	1.0	\$650.0000	\$650.00
Grand Totals					
Total Direct Expense:					\$650.00
Total Immediate Payments:					\$650.00

Report Summary

Report Selection Criteria

Report Type: Detailed

Start End

Transaction Number: Start End

AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)
Batch: AAABSR

7/7/2023 3:53:49 PM

Page 1

Vendor	Description	Check Date	Invoice#	Check#	Check Total
360 DOCUMENT SOLUTIONS	PRINTERS/COPIERS	07/07/2023	80217360	69812	\$719.95
BRYAN CHAPMAN	REIMB MILEAGE	07/07/2023	070723BC	69813	\$117.90
CULLIGAN OF WICHITA	DRINKING WATER	07/07/2023	695856	69814	\$18.50
MICHAEL HARRISON	REIMBURSE BOND OVERF	07/07/2023	070723MH	69815	\$80.00
BILL JOHNSON	BLDG INSPECTIONS	07/07/2023	070723BJ	69816	\$350.00
KANSAS HEALTH & ENVIRONMENTAL	COLILERT WATER	07/07/2023	62110	69817	\$72.00
KANSAS DEPT OF REVENUE	WATER SALES TAX	07/07/2023	070723SALESTAX	69818	\$324.50
KS DEPARTMENT OF REVENUE-WATE	WATER PROTECTION FEE	07/07/2023	070723WTRPROT	69819	\$620.12
PAYMENT SERVICES NETWORK, INC.	PSN SERVICE FEES	07/07/2023	279909	69820	\$538.95
SENTRY ELECTRIC LLC	BRIDGE LIGHT POLE	07/07/2023	32636	69821	\$5,148.52
JIM SHARBUTT	BLDG INSPECTIONS	07/07/2023	070723JS	69822	\$50.00
TOWNCLOUD, INC	AGENDA SOFTWARE	07/07/2023	3948	69823	\$50.00
VERIZON WIRELESS	PD MDT SERVICE	07/07/2023	9938006087	69824	\$284.06
VERIZON	TRUCK GPS TRACKING	07/07/2023	619000044659	69825	\$69.80

Total Direct Expense: \$8,444.30

Total Immediate Payments: \$8,444.30

Report Summary

	Report Selection Criteria	
Report Type:	Detailed	
	Start	End
Transaction Number:	Start	End

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAABSR

7/7/2023 3:43:51 PM

Page 1

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code	Quantity Bought	Cost Per Unit	Line Extension
1	360 DOCUMENT SOLUTIONS / 360 DOCUMENT SOLUTIC	7/7/2023 7/7/2023		80217360	\$719.95
1	01-01-60-6200	PRINTERS/COPIERS LEASE	0.5	\$719.9300	\$359.97
2	01-03-60-6200	PRINTERS/COPIERS LEASE	0.1	\$719.9500	\$72.00
3	01-05-60-6200	PRINTERS/COPIERS LEASE	0.1	\$719.9500	\$72.00
4	10-00-60-6200	PRINTERS/COPIERS LEASE	0.2	\$719.9500	\$107.99
5	13-00-60-6200	PRINTERS/COPIERS LEASE	0.2	\$719.9500	\$107.99
13	CHAPMAN, BRYAN / BRYAN CHAPMAN	7/7/2023 7/7/2023		070723BC	\$117.90
1	01-01-60-6720	REIMBURSE MILEAGE-SCAC MTG 5-16-23	72.0	\$0.6550	\$47.16
2	01-01-60-6720	REIMBURSE MILEAGE CHAPMAN-REAP MTG 6-1-23	38.0	\$0.6550	\$24.89
3	01-01-60-6720	REIMBURSE MILEAGE CHAPMAN-HCEDC MTG 6-28-23	32.0	\$0.6550	\$20.96
4	01-01-60-6720	REIMBURSE MILEAGE CHAPMAN-REAP MTG 7-6-23	38.0	\$0.6550	\$24.89
10	CULLIGAN / CULLIGAN OF WICHITA	7/7/2023 7/7/2023		695856	\$18.50
1	01-01-60-6290	ALLOCATE CULLIGAN DRINKING WATER	0.0	\$18.5000	\$0.00
2	01-01-60-6290	DRINKING WATER-ADMIN	1.0	\$7.4000	\$7.40
3	01-03-60-6290	DRINKING WATER-PD	1.0	\$5.5500	\$5.55
4	13-00-60-6290	DRINKING WATER-SEWER	1.0	\$5.5500	\$5.55
16	HARRISON, MICHAEL / MICHAEL HARRISON	7/7/2023 7/7/2023		070723MH	\$80.00
1	01-00-00-4305	REIMBURSE BOND-COURT FEES OVERPAY	1.0	\$80.0000	\$80.00
5	JOHNSON, BILL / BILL JOHNSON	7/7/2023 7/7/2023		070723BJ	\$350.00
1	01-01-60-6230	BLDG INSPECTIONS-JOHNSON	1.0	\$350.0000	\$350.00
15	KS DEPT OF HEALTH & ENV-U9000 / KANSAS HEALTH & ENV	7/7/2023 7/7/2023		62110	\$72.00
1	10-00-60-6170	COLILERT DRINKING WATER 1-19-21 TO 3-3-21	6.0	\$12.0000	\$72.00
3	KS DEPT OF REV - SALES TAX / KANSAS DEPT OF REV	7/7/2023 7/7/2023		070723SALESTAX	\$324.50
1	10-00-60-6156	SALES TAX	1.0	\$324.5000	\$324.50
17	KS DEPT OF REV - WTR PROT / KS DEPARTMENT OF REVENUE	7/7/2023 7/7/2023		070723WTRPROT	\$620.12
1	10-00-60-6154	WATER PROTECTION FEE	1.0	\$620.1200	\$620.12
11	PSN / PAYMENT SERVICES NETWORK, INC.	7/7/2023 7/7/2023		279909	\$538.95
1	10-00-60-6210	PSN SERVICE FEES	0.5	\$538.9500	\$269.48
2	12-00-60-6210	PSN SERVICE FEES	0.1	\$538.9500	\$53.90
3	13-00-60-6210	PSN SERVICE FEES	0.4	\$538.9300	\$215.57
12	SENTRY ELECTRIC / SENTRY ELECTRIC LLC	7/7/2023 7/7/2023		32636	\$5,148.52
1	01-00-00-4710	REPAIR DAMAGED BRIDGE LIGHT POLE	1.0	\$5,148.5200	\$5,148.52

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

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City of Sedgwick (SEDGKS)
Batch: AAABSR

Page 2

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
Line	GL Expense Account	Desc/Inv Stock/Alloc/Cost Code	Quantity Bought	Cost Per Unit	Line Extension
4	SHARBUTT / JIM SHARBUTT	7/7/2023	7/7/2023	070723JS	\$50.00
1	01-01-60-6230	BLDG INSPECTIONS-SHARBUTT	1.0	\$50.0000	\$50.00
2	TOWNCLOUD / TOWNCLOUD, INC	7/3/2023	7/3/2023	3948	\$50.00
1	01-01-60-6200	TOWNCLOUD AGENDA SOFTWARE	1.0	\$50.0000	\$50.00
7	VERIZON / VERIZON WIRELESS	7/7/2023	7/7/2023	9938006087	\$284.06
1	01-03-60-6180	PD MDT SERVICE	1.0	\$120.0300	\$120.03
2	01-03-60-6180	PD CELL PHONE SERVICE	1.0	\$82.6800	\$82.68
3	01-11-60-6180	MAINT LAPTOP MDT	1.0	\$40.0100	\$40.01
4	01-11-60-6180	MAINT CELL PHONE	1.0	\$41.3400	\$41.34
8	VERIZON CONNECT / VERIZON	7/7/2023	7/7/2023	619000044659	\$69.80
1	01-11-60-6180	MAINT GPS TRACKING	1.0	\$34.9000	\$34.90
2	01-03-60-6180	PD GPS TRACKING	1.0	\$34.9000	\$34.90
Grand Totals					
				Total Direct Expense:	\$8,444.30
				Total Immediate Payments:	\$8,444.30

Report Summary

Report Selection Criteria
Report Type: Detailed
Transaction Number: Start End
Start End

AP Bank Reconciliation Posting Audit Report

City of Sedgwick (SEDGKS)

07/07/2023 04:13:24 PM

Batch: AAABSS

User ID: SHELIA

Page 1

Bank Code: CKG LEGACY BANK

Vendor Tran#	Document #	Date	Type	User ID	Posting Reference	Total Amount
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LEGACY BANK

1	69826	07/07/2023	Check	SHELIA	AP0000001165AAABSS	\$6,023.73
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Description:

KPERS

2	69827	07/07/2023	Check	SHELIA	AP0000001165AAABSS	\$2,834.23
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Description:

KANSAS STATE WITHHOLDING TAX

3	69828	07/07/2023	Check	SHELIA	AP0000001165AAABSS	\$924.91
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Description:

	Bank Totals	Items	Total Voids	Items
Checks	(\$9,782.87)	3	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
Net Activity for CKG:	(\$9,782.87)			

Report Totals

	Bank Totals	Items	Total Voids	Items
Checks	(\$9,782.87)	3	\$0.00	0
Deposits	\$0.00	0	\$0.00	0
Deductions	\$0.00	0	\$0.00	0
Additions	\$0.00	0	\$0.00	0
Bank Charges	\$0.00	0	\$0.00	0
Net Activity:	(\$9,782.87)			

2023 Quarterly Financial Report

June 30, 2023

A Little Town
With A Big Heart!



CITY OF SEDGWICK, KANSAS QUARTERLY FINANCIAL REPORT

FOR PERIOD ENDED JUNE 30, 2023

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July 19, 2023

The Honorable Mayor and City Council
City of Sedgwick, Kansas

Dear Mayor and Members of City Council:

The Quarterly Financial Report of the City of Sedgwick for the quarter ended June 30, 2023 is presented to you as a review of financial and operational information. This report is intended to inform you and the citizens of the financial condition of the various funds and to provide information that will assist you in making informed decisions. The information is unaudited and may not reflect all transactions and adjustments that apply to the activities through the second quarter of 2023.

Highlights and key information regarding the financial reports are presented in the following section titled *Highlights and Briefs*. My appreciation is extended to all City staff members that contributed to this report.

Respectfully submitted,

Kyle Nordick

Kyle Nordick
City Administrator

Highlights and Briefs

QUARTER ENDED JUNE 30, 2023

The Quarterly Financial Report provides unaudited results in order to facilitate timely management decision making. The report compares actual results to budgetary amounts for various funds and provides additional information about the City's financing activities.

GENERAL FUND

Budgetary statements for the General Fund are presented on pages 1 to 3 of this report. The unencumbered fund balance for the General Fund on June 30, 2022 was \$442,836 as compared to \$458,242 at this time last year, representing an decrease of approximately \$15,406. The 2023 year-end unencumbered fund balance is 12.7% of expenditures and other uses (page 1). General Fund revenues and other sources (revenues) and expenditures and other uses (expenditures) increased compared to this time last year with revenues \$57,263 or 7.1% higher and expenditures \$72,669 or 13.2% higher than last year (page 1).

Total property tax collections for the City's two primary taxing funds, the General Fund and the Debt Service Fund, totaled \$579,997 for 2023, increasing 0.01% over last year.

Collection of Current and Delinquent Property Taxes				
	2023 Adopted Budget	For the quarter ended June 30,		
		2023	2022	2021
General Fund	\$415,857	\$362,709	\$349,626	\$314,786
Debt Service Fund	\$248,697	\$217,288	\$230,333	\$301,665

Overall, General Fund revenues and other sources were approximately \$57,263 higher than this time last year. The increase is due mostly to increased property tax collections. Property tax collections grew as a result of an increase in assessed valuation, while franchise fee collections are largely due to higher natural gas prices. Court revenues are \$15,897 higher than this time last year. Interest earnings are about \$9,276 higher than the second quarter of 2022.

FINANCING ACTIVITIES

Budgetary statements for the Debt Service Fund are presented on page 4 of this report. The unencumbered fund balance of the Debt Service Fund as of June 30, 2023 was \$342,189.

ENTERPRISE FUNDS

Statements for enterprise funds prepared on an budgetary basis begin on page 18.

WATER UTILITY

The Water Utility revenues through June 30, 2023 were \$193,700 as compared to the prior year's revenue of \$195,335. Expenditures were less than the prior year, totaling \$123,658 in 2023, as compared to \$157,485 in 2022. Revenues and expenditures were approximately 48.5% and 25.2%, respectively, of the 2023 Adopted Budget.

SEWER UTILITY

Sewer Utility revenues at \$141,462, decreased over prior year's second quarter revenues of \$141,473. Revenues remain in sync with the Adopted Budget at 50.5% for the second quarter. Expenditures of \$112,080 in 2023 were slightly higher from the 2022 expenditures of \$105,096 and were 31.1% of the Adopted Budget.

REFUSE

The Refuse Fund revenues were \$61,857 as of June 30, 2022, representing 51.6% of the 2023 Adopted Budget and an increase of approximately \$1,489 or 2.4% from this time last year. The Refuse Fund expenditures total \$45,156 in 2023, an increase of \$2,709 or 6% over the prior year expenditures.

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GENERAL FUND

The primary purpose of the General Fund is to account for the City's operating revenues and other financial resources and their uses in conducting the general operations of the City, except for those resources required to be accounted for in another fund.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)

For the Period Ended June 30, 2023
(with projections for the year ended December 31, 2023)

	Budgeted Amounts		2023	2023
	Original	Revised*	Actual Amounts	Projected
				Year End
REVENUES AND OTHER SOURCES				
General property taxes	\$ 415,857	\$ 415,857	\$ 362,709	\$ 379,459
Franchise taxes	107,276	107,276	65,287	121,870
Vehicle taxes	59,853	59,853	22,264	64,991
Local sales tax	345,611	345,611	201,503	388,594
Licenses and permits	12,262	12,262	6,677	14,372
Fines and penalties	35,339	35,339	32,687	53,230
Interest earnings	4,264	4,264	11,597	16,027
Other revenue	90,379	90,379	49,472	93,659
Reimbursement from Senior Center	6,018	6,018	2,109	5,562
Reimbursement from Cemetery	9,978	9,978	-	9,152
Utility franchise fees	39,951	39,951	-	40,980
Total revenues and other sources	<u>1,126,788</u>	<u>1,126,788</u>	<u>754,304</u>	<u>1,187,896</u>
EXPENDITURES AND OTHER USES				
Personnel services	514,248	514,248	239,405	504,300
Contractual services	487,209	487,209	249,180	433,125
Materials and supplies	112,415	112,415	58,258	102,831
Capital outlay	-	-	-	-
Contingency	175,000	175,000	175,000	175,000
Transfers to other funds	157,550	157,550	-	-
Total expenditures and other uses	<u>1,446,422</u>	<u>1,446,422</u>	<u>721,842</u>	<u>1,215,256</u>
Net change in unencumbered fund balance	-	-	-	-
Unencumbered fund balance, beginning	331,493	331,493		
Unencumbered fund balance, ending	<u>\$ 331,493</u>	<u>\$ 331,493</u>	<u>\$</u>	<u>\$</u>

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)

For the Period Ended June 30, 2023
(with projections for the year ended December 31, 2023)

	Budgeted Amounts		2023	Variance with Final Budget Positive (Negative)	2022
	Original	Revised*	Actual Amounts		Actual Amounts
REVENUES AND OTHER SOURCES					
Local government taxes:					
General Property taxes:					
Property taxes	\$ 407,157	\$ 407,157	\$ 361,223	\$ (45,934)	\$ 342,879
Delinquent property taxes	8,700	8,700	1,486	(7,214)	6,748
Payments in lieu of taxes	3,076	3,076	-	(3,076)	-
Franchise taxes	107,276	107,276	65,287	(41,989)	60,974
Motor vehicle taxes	59,853	59,853	22,264	(37,589)	22,992
Local sales tax	345,611	345,611	226,024	(119,587)	211,899
Total local government taxes	931,673	931,673	676,283	(255,390)	645,492
Licenses and permits	12,262	12,262	6,677	(5,586)	14,569
Fines and penalties:	35,339	35,339	32,687	(2,652)	16,790
Interest earnings	4,264	4,264	11,597	7,333	2,321
Other Revenue	143,250	143,250	76,890	(66,360)	67,699
Total Revenues	1,126,788	1,126,788	804,134	(322,654)	746,871
EXPENDITURES					
Administration					
Personnel services	203,322	203,322	106,516	96,806	88,359
Contractual services	82,472	82,472	51,410	31,062	45,497
Materials and supplies	6,112	6,112	7,154	(1,042)	2,046
Total Administration	291,906	291,906	165,080	126,826	135,902
Ambulance					
Contractual services	196,350	196,350	94,500	101,850	89,250
Total Ambulance	196,350	196,350	94,500	101,850	89,250
Police					
Personnel services	155,318	155,318	69,528	85,790	63,598
Contractual services	47,958	47,958	25,265	22,693	16,352
Materials and supplies	23,873	23,873	11,858	12,015	6,722
Total Police	227,149	227,149	106,651	120,498	86,673
Fire					
Personnel services	15,141	15,141	6,100	9,041	6,028
Contractual services	21,281	21,281	10,974	10,308	11,813
Materials and supplies	25,499	25,499	2,609	22,890	5,080
Total Fire	61,921	61,921	19,683	42,238	22,920
Legal					
Personnel services	22,025	22,025	11,944	10,081	9,969
Contractual services	26,582	26,582	9,062	17,520	7,429
Materials and supplies	3,052	3,052	1,597	1,455	709
Total Legal	51,659	51,659	22,603	29,056	18,107
Pool					
Personnel services	30,823	30,823	13,719	17,105	8,630
Contractual services	13,007	13,007	7,711	5,296	8,878
Materials and supplies	17,575	17,575	10,153	7,422	7,155
Total Pool	61,405	61,405	31,583	29,822	24,663
Community Relations					
Contractual services	29,500	29,500	16,950	12,550	16,000
Total Community Relations	29,500	29,500	16,950	12,550	16,000

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES					
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)					
For the Period Ended June 30, 2023					
(with projections for the year ended December 31, 2023)					
	Budgeted Amounts		2023	Variance with	2022
	Original	Revised*	Actual Amounts	Final Budget Positive (Negative)	Actual Amounts
Parks					
Personnel services	5,624	5,624	3,655	1,969	2,626
Contractual services	8,527	8,527	4,566	3,961	7,132
Materials and supplies	4,699	4,699	2,238	2,461	2,526
Total Parks	18,850	18,850	10,459	8,391	12,284
Cemetery					
Personnel services	11,697	11,697	4,755	6,942	3,327
Contractual services	3,237	3,237	2,626	611	2,580
Materials and supplies	807	807	128	679	70
Total Cemetery	15,741	15,741	7,509	8,232	5,977
Streets					
Personnel services	32,445	32,445	10,650	21,795	11,808
Contractual services	47,715	47,715	23,498	24,217	19,487
Materials and supplies	21,400	21,400	18,484	2,916	10,751
Total Streets	101,560	101,560	52,633	48,927	42,046
Maintenance					
Personnel services	37,853	37,853	13,663	24,190	15,277
Contractual services	10,580	10,580	3,556	7,024	3,666
Materials and supplies	9,398	9,398	4,189	5,209	3,624
Total Maintenance	57,831	57,831	21,408	36,423	22,567
Total expenditures	1,113,872	1,113,872	549,059	564,813	476,390
Excess of revenues over expenditures	12,916	12,916	255,075	(887,467)	270,481
OTHER FINANCING SOURCES (USES)					
Transfers from other funds	40,301	40,301			
Transfers to other funds	(157,550)	(157,550)	-	157,550	(202,438)
Total other financing sources (uses)	(117,249)	(117,249)	-	157,550	(202,438)
Excess before other changes in unencumbered fund balances	(104,333)	(104,333)	255,075	(729,917)	68,043
OTHER CHANGES IN UNENCUMBERED FUND BALANCE					
Cancelled encumbrances	-	-	-	-	-
Total other changes in unencumbered fund balance	-	-	-	-	-
Net change in unencumbered fund balance			255,075		
Unencumbered fund balance, beginning	331,493	331,493	187,761		187,761
Unencumbered fund balance, ending	\$ 11,859	\$ 11,859	\$ 442,836	\$	\$ 458,242

DEBT SERVICE FUND

The primary purpose of the Debt Service Fund is to provide for the payment of interest and principal on long-term general obligation debt. Funding sources include property taxes, special assessments, transfers from other funds and other miscellaneous sources.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES

BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)

For the Period Ended June 30, 2023

(with projections for the year ended December 31, 2023)

	Budgeted Amounts		2023	Projected
	Original	Revised*	Actual Amounts	Year End
REVENUES AND OTHER SOURCES				
General property taxes	\$ 248,697	\$ 248,697	\$ 217,288	\$ 247,403
Special assessments	104,233	104,233	116,907	119,261
Motor vehicle tax	39,354	39,354	13,936	32,440
Neighborhood Revitalization	-	-	729	729
State assessed utilities	7,910	7,910	15,394	15,397
Transfers	25,000	25,000	-	25,000
Total revenues and other sources	425,194	425,194	364,254	440,230
EXPENDITURES AND OTHER USES				
Debt Service	390,855	390,855	29,958	383,583
Cash Basis Reserve	9,771	9,771	-	-
Total expenditures and other uses	400,626	400,626	29,958	383,583
Net change in unencumbered fund balance	24,568	24,568	334,297	56,647
Unencumbered fund balance, beginning	7,893	7,893	7,892	7,892
Unencumbered fund balance, ending	\$ 32,461	32,461	342,189	64,539

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LIBRARY

The primary purpose of the Library Fund is to account for the City's tax levy funding of the operation of Lilian Tear Library.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES

BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)

For the Period Ended June 30, 2023

(with projections for the year ended December 31, 2023)

	Budgeted Amounts		2023	Projected
	Original	Revised*	Actual Amounts	Year End
REVENUES AND OTHER SOURCES				
General property taxes	\$ 47,986	\$ 47,986	\$ 41,983	\$ 43,296
Motor vehicle tax	6,905	6,905	2,553	5,950
State assessed utilities	2,874	2,874	2,977	2,978
Neighborhood Revitalization Rebate	-	-	(48)	(48)
Total revenues and other sources	57,765	57,765	47,466	52,176
EXPENDITURES AND OTHER USES				
Appropriation to library board	56,970	56,970	26,589	52,121
Total expenditures and other uses	56,970	56,970	26,589	52,121
Net change in unencumbered fund balance	795	795	20,877	55
Unencumbered fund balance, beginning	577	577	1,111	1,111
Unencumbered fund balance, ending	\$ 1,372	\$ 1,372	\$ 21,988	\$ 1,166

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES

BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)

For the Period Ended June 30, 2023

(with projections for the year ended December 31, 2023)

(with projections for the year ended December 31, 2023)				Variance with	
				Final Budget	
Budgeted Amounts			2023	Positive	2022
Original	Revised*		Actual Amounts	(Negative)	Acutal Amounts
REVENUES AND OTHER SOURCES					
Local government taxes:					
General Property taxes:					
Property taxes	\$ 47,132	\$ 47,132	\$ 41,813	\$ (5,319)	\$ 39,583
Delinquent property taxes	854	854	170	(684)	655
Motor vehicle taxes	6,905	6,905	2,553	(4,352)	2,577
State assessed utilities	2,874	2,874	2,977	103	2,792
Neighborhood revitalization rebate	-	-	(48)	(48)	(72)
Total local government taxes	57,765	57,765	47,466	(10,299)	45,535
Total Revenues	57,765	57,765	47,466	(10,299)	45,535
EXPENDITURES					
Appropriation to library board	56,970	56,970	26,589	0	50,986
Total Expenditures	56,970	56,970	26,589	-	50,986
Net change in unencumbered fund balance	795	795	20,877		(5,451)
Unencumbered fund balance, beginning	577	577	1,111		1,350
Unencumbered fund balance, ending	\$ 1,372	\$ 1,372	\$ 21,988	\$ -	\$ (4,101)

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EMPLOYEE BENEFIT FUND

The primary purpose of the Employee Benefit Fund is to account for the City's portion of social security, health and dental insurance, retirements, workers compensation and unemployment insurance contributions.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES						
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)						
For the Period Ended June 30, 2023						
(with projections for the year ended December 31, 2023)						
	Budgeted Amounts		2023	Variances With		
	Original	Revised*	Actual Amounts	Final Budget	Positive	2022
				(Negative)	(Negative)	Actual Amounts
REVENUES AND OTHER SOURCES						
Property taxes	\$ 186,096	\$ 186,096	\$ 165,086	\$ (21,010)	\$	134,319
Delinquent tax	-	-	586	586		2,065
Vehicle taxes	18,852	18,852	8,761	(10,091)		10,737
Transfers	-	-	-	-		-
State assessed utilities	9,461	9,461	11,755	2,294		9,461
Reimbursements	-	-	2,114	2,114		8,599
Reimbursement from Water	22,650	22,650	-	(22,650)		-
Reimbursement from Refuse	331	331	-	(331)		-
Reimbursement from Sewer	19,964	19,964	-	(19,964)		-
Reimbursement from Library	3,424	3,424	-	(3,424)		-
Reimbursement from Cemetery	2,814	2,814	-	(2,814)		-
Reimbursement from Senior Center	593	593	-	(593)		-
Neighborhood Revitalization Rebate	-	-	(188)	(188)		(243)
Total revenues and other sources	<u>264,185</u>	<u>264,185</u>	<u>188,114</u>	<u>(76,071)</u>		<u>164,938</u>
EXPENDITURES AND OTHER USES						
Personnel services	-	-	-	-		-
Social Security	45,948	45,948	24,017	21,931		21,564
KPERS	55,342	55,342	23,182	32,160		21,033
Group Insurance	115,782	115,782	45,839	69,944		33,692
Unemployment	741	741	293	448		377
Medicare	10,746	10,746	-	10,746		-
Workers Comp	7,871	7,871	10,829	(2,958)		6,809
HRA Account	37,829	37,829	22,810	15,019		15,038
Cash Basis Reserve	41,139	41,139	-	41,139		-
Total expenditures and other uses	<u>315,398</u>	<u>315,398</u>	<u>126,971</u>	<u>188,427</u>		<u>98,512</u>
Net change in unencumbered fund balance	(51,213)	(51,213)	61,144	(264,498)		66,426
Unencumbered fund balance, beginning	56,633	56,633	71,545	71,545		32,284
Unencumbered fund balance, ending	<u>\$ 5,420</u>	<u>\$ 5,420</u>	<u>\$ 132,689</u>	<u>\$ (192,953)</u>		<u>98,710</u>

SPECIAL REVENUE AND PERMANENT FUNDS

The primary purpose of the Special Revenue Funds is to account for the proceeds of designated revenue sources which are used to finance specified activities as required by law or public policy.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES					
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)					
For the Period Ended June 30, 2023					
(with projections for the year ended December 31, 2023)					
	Budgeted Amounts		2023 Actual Amounts	Variance with Final Budget Positive (Negative)	2022 Actual Amounts
	Original	Revised*			
REVENUES AND OTHER SOURCES					
Intergovernmental	220,000	220,000	103,933	(116,067)	119,522
Total Revenues	220,000	220,000	103,933	(116,067)	119,522
EXPENDITURES					
Transfers to other funds	-	-	-	-	-
Contractual Services	356,039	356,039	69,468	286,571	25,011
Total Expenditures	356,039	356,039	69,468	286,571	25,011
Net change in unencumbered fund balance	(136,039)	(136,039)	34,465	(402,638)	94,511
Unencumbered fund balance, beginning	136,039	136,039	27,582		144,415
Unencumbered fund balance, ending	\$ -	\$ -	\$ 62,047	\$ (402,638)	\$ 238,926

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES					
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)					
For the Period Ended June 30, 2023					
(with projections for the year ended December 31, 2023)					
	Budgeted Amounts		2023	Variance with Final Budget Positive (Negative)	2022
	Original	Revised*	Actual Amounts		Actual Amounts
REVENUES AND OTHER SOURCES					
Intergovernmental	6,226	6,226	4,646	(1,580)	3,491
Total Revenues	6,226	6,226	4,646	(1,580)	3,491
EXPENDITURES					
Transfers to other funds	-	-	-	-	-
Contractual Services	24,626	24,626	-	24,626	-
Commodities			4,704	(4,704)	
Total Expenditures	24,626	24,626	4,704	24,626	-
Net change in unencumbered fund balance	(18,400)	(18,400)	(58)	(26,206)	3,491
Unencumbered fund balance, beginning	18,400	18,400	18,800		12,174

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PROPRIETARY FUNDS

Proprietary Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The fund measurement focus is upon determination of net income, financial position and change in financial position.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES						
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)						
For the Period Ended June 30, 2023						
(with projections for the year ended December 31, 2023)						
	Budgeted Amounts		2023	Variance with Final Budget	2022	
	Original	Revised*	Actual Amounts	Positive (Negative)	Acutal Amounts	
REVENUES AND OTHER SOURCES						
Charges for services	\$ 380,079	380,079	\$ 186,533	\$ (193,546)	\$ 186,730	
Fees	6,506	6,506	4,198	(2,308)	5,202	
Other revenue	12,414	12,414	2,969	(9,445)	3,403	
Total Revenues	398,999	398,999	193,700	(205,299)	195,335	
EXPENDITURES						
Personnel services	78,950	78,950	31,544	47,406	25,775	
Contractual services	236,687	236,687	76,439	160,248	106,516	
Materials and supplies	33,940	33,940	15,675	18,265	25,194	
Transfer to General Fund	19,950	19,950	-	19,950	-	
Transfer to Employee Benefits	22,650	22,650	-	22,650	-	
Transfer to CIP/CEF	98,163	98,163	-	98,163	-	
Total Expenditures	490,340	490,340	123,658	366,682	157,485	
Net change in unencumbered fund balance	(91,341)	(91,341)	70,042	(571,981)	37,851	
Unencumbered fund balance, beginning	209,428	209,428	97,350		248,466	
Unencumbered fund balance, ending	\$ 118,087	\$ 118,087	\$ 167,392	\$ (571,981)	\$ 286,317	

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES						
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)						
For the Period Ended June 30, 2023						
(with projections for the year ended December 31, 2023)						
	Budgeted Amounts		2023	Variance with Final Budget	2022	
	Original	Revised*	Actual Amounts	Positive (Negative)	Acutal Amounts	
REVENUES AND OTHER SOURCES						
Charges for services	\$ 271,304	271,304	\$ 137,571	\$ (133,733)	\$ 136,554	
Fees	8,961	8,961	3,891	(5,070)	4,918	
Total Revenues	280,265	280,265	141,462	(138,803)	141,473	
EXPENDITURES						
Personnel services	70,297	70,297	28,538	41,759	31,992	
Contractual services	159,817	159,817	70,955	88,862	66,831	
Materials and supplies	21,177	21,177	12,587	8,590	6,273	
Transfer to General Fund	14,013	14,013	-	14,013		
Transfer to Employee Benefits	19,964	19,964	-	19,964		
Transfer to CIP/CEF	74,879	74,879	-	74,879	-	
Total Expenditures	360,147	360,147	112,080	248,067	105,096	
Net change in unencumbered fund balance	(79,882)	(79,882)	29,382	(386,869)	36,376	
Unencumbered fund balance, beginning	145,439	145,439	83,475		146,965	
Unencumbered fund balance, ending	\$ 65,557	\$ 65,557	\$ 112,857	\$ (386,869)	\$ 183,341	

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN UNENCUMBERED FUND BALANCES						
BUDGET AND ACTUAL - BUDGETARY BASIS (UNAUDITED)						
For the Period Ended June 30, 2023						
(with projections for the year ended December 31, 2023)						
	Budgeted Amounts		2023	Variance with Final Budget	2022	
	Original	Revised*	Actual Amounts	Positive (Negative)	Acutal Amounts	
REVENUES AND OTHER SOURCES						
Charges for services	\$ 90,097	90,097	\$ 60,990	\$ (29,107)	\$ 59,513	
Fees	29,667	29,667	868	(28,800)	855	
Total Revenues	119,764	119,764	61,857	(57,907)	60,368	
EXPENDITURES						
Personnel services	2,163	2,163	472	1,691	-	
Contractual services	88,387	88,387	43,956	44,431	41,491	
Materials and supplies	2,048	2,048	728	1,320	956	
Transfer to General Fund	5,988	5,988	-	5,988	-	
Transfer to Employee Benefits	331	331	-	331	-	
Transfer to CIP/CEF	24,886	24,886	-	24,886	-	
Total Expenditures	123,803	123,803	45,156	78,647	42,447	
Net change in unencumbered fund balance	(4,039)	(4,039)	16,701	(136,554)	17,921	
Unencumbered fund balance, beginning	37,541	37,541	9,166		44,763	
Unencumbered fund balance, ending	\$ 33,502	\$ 33,502	\$ 25,867	\$ (136,554)	\$ 62,684	

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