

**THE CITY OF SEDGWICK  
POLICIES AND PROCEDURES FOR CITIZEN BOARDS,  
COMMISSIONS, AND COMMITTEES**

**POLICIES FOR ESTABLISHMENT AND OPERATION**

The City of Sedgwick boards, commissions, and committees provide an invaluable service to the City. Their advice on a wide variety of subjects aids the Mayor and Council in the decision-making process. It is because of their detailed study and recommendations that many successful City programs exist today. Effective citizen participation makes for a growing, caring community.

Boards, commissions, and committees originate from different sources. The Federal and State laws authorize the SEDGWICK HOUSING AUTHORITY, PLANNING COMMISSION, BOARD OF APPEALS, LIBRARY BOARD, and RECREATION COMMISSION. Other boards, commissions, and committees are started by Mayor and Council action, either in the form of ordinance or resolution.

Sedgwick's boards, commissions, and committees bring together citizen viewpoints, which might not otherwise be heard. Persons of wide ranging qualifications who are interested in public service training but not in competing for public office can be involved in government. These bodies also serve as a training ground or stepping stone for qualified persons who are interested in seeking public office.

As Sedgwick boards, commissions, and committees have been formed and reformed throughout the years, the adoption of uniform rules or procedure has become necessary to assure maximum productivity. (Special policies are established for temporary commissions where appropriate.)

**STRUCTURE**

Every board, commission, or committee, when it is formed, will have a specific statement of purpose and function which will be re-examined periodically by the Mayor and Council to determine its effectiveness. This statement of purpose is made available to all board, commission, and committee members when they are appointed.

The size of each board, commission, or committee is determined by its duties and responsibilities.