

**City of Sedgwick
Council Meeting Agenda
Administrative Office
511 N. Commercial Ave
316-772-5151**

June 4, 2018

7:30 PM

1. CALL TO ORDER

Governing Body & Staff

___ Bryan Chapman, Mayor	___ Ed Patton, City Administrator
___ Carol Berning, Council President	___ Janise Enterkin, City Clerk
___ Rick Jacob, Council Member	___ Brad Jantz, City Attorney
___ Richard Ludowese, Council Member	___ Kermit McGinn, City Superintendent
___ Kirby Stucky, Council Member	___ Larry Alexander, Police Chief
___ Miranda Tolin, Council Member	___ Sam Enterkin, Fire Chief

2. ADDITIONS/DELETIONS TO AGENDA

MOTION _____ SECOND _____ VOTE _____

3. CONSENT AGENDA

- a. Minutes of the **Regular Council Meeting** held **May 21, 2018**
- b. Approval of Payroll for **June 1, 2018** amount **\$12,540.86**
- c. Approval of General Disbursement Checks amount **\$13,063.58**

MOTION _____ SECOND _____ VOTE _____

4. GENERAL DISBURSEMENT CHECK

a. Hales Sales and Service Check #64881 amount \$121.37

MOTION _____ SECOND _____ VOTE_____

5. PUBLIC FORUM

a.

b.

c.

6. STAFF REPORT

a. Ed Patton, City Administrator

b. Brad Jantz, City Attorney

7. UNFINISHED BUSINESS

a.

b.

c.

8. NEW BUSINESS

a. Ordinance #850 – EMS Equipment Reserve Fund

MOTION _____ SECOND _____ VOTE_____

b. Ordinance #851 – Fire Equipment Reserve Fund

MOTION _____ SECOND _____ VOTE_____

c. Ordinance #852 – Police Equipment Reserve Fund

MOTION _____ SECOND _____ VOTE_____

d. Executive Session – Attorney/Client Privilege - Contract Negotiations

MOTION _____ SECOND _____ VOTE _____

9. MAYOR & COUNCIL REPORTS

a.

b.

c.

10. MEETING DATES & REMINDERS

a. June 9, City Wide Garage Sale

b. June 16, City Wide Clean Up

11. ADJOURN

MOTION _____ SECOND _____ VOTE _____

Motion to adjourn Council Meeting at _____ pm.



511 N. Commercial Ave, PO Box 131
Sedgwick, Kansas 67135

Regular City Council Meeting
May 21, 2018

Council Room, City Hall
7:30 pm

CALL TO ORDER: Mayor Bryan Chapman

GOVERNING BODY MEMBERS PRESENT: Kirby Stucky, Rick Jacob, Richard Ludowese, Randi Tolin

GOVERNING BODY MEMBERS ABSENT: Carol Berning

CITY STAFF ATTENDING: Janise Enterkin, City Clerk, Brad Jantz, City Attorney

ALSO ATTENDING: Pilar Martin, Harvey County Independent, Sam Enterkin, Charlie Peaster, Zach DeHaven

ADDITIONS/DELETIONS TO THE AGENDA

MOTION by Richard Ludowese to approve the agenda as presented.

SECOND by Kirby Stucky

MOTION CARRIED

CONSENT AGENDA

MOTION by Kirby Stucky to approve the consent agenda consisting of Minutes for Regular Council meeting held May 7, 2018. Payroll for amount of May 18, 2018, \$13,074.49 and General Disbursement Checks amount of \$51,427.85.

SECOND by Randi Tolin

MOTION CARRIED

PUBLIC FORUM

Zach DeHaven, Recreation Commission came before Council to request the use of the city park and to block off 5th Street from Franklin to Madison for a community event sponsored by Sedgwick Recreation Commission.

MOTION by Richard Ludowese to approve Sedgwick Recreation to use the city park on June 21, 2018, and barricade off 5th Street from Franklin to Madison for a community event.

SECOND by Rick Jacob

MOTION CARRIED

STAFF REPORT

Ed Patton, City Administrator, presented Council with a Bond and Lease Review.

IT proposals were presented. Patton recommended Studio F, with purchase of new router at \$600 for security.

May 21, 2018

MOTION by Kirby Stucky to approve City Administrators recommendation for IT services using Studio F.

SECOND by Richard Ludowese

MOTION CARRIED.

Reviewed the need for Codification of Ordinances, Resolutions, Policies and Minutes. Budget for future.

Brad Jantz, City Attorney, updated Council on letter received from Renew NRG, LLC. Jantz will follow up with them concerning the request of the letter.

Fire Pit regulations – currently following 2012 Fire Code. Will discuss options with Fire Chief.

403 Garfield – waiting on letter from building inspector.

416 Garfield – publication done.

First Responder Letter will be emailed to City Council.

UNFINISHED BUSINESS

Waste Connection Contract

MOTION by Richard Ludowese to approve Waste Connection contract as presented.

SECOND by Kirby Stucky

MOTION CARRIED

Update on 503 N. Commercial demolition by Mayor Bryan Chapman. Mayor Chapman contacted MKEC regarding their engineering estimate for fixing the wall. Bids will be collected for repair of the brick wall on 501 N. Commercial.

NEW BUSINESS

No new business.

MAYOR AND COUNCIL REPORTS

MEETING/DATE REMINDERS

ADJOURNMENT

MOTION by Rick Jacob to adjourn at 8:54 pm

SECOND by Richard Ludowese

MOTION CARRIED

Janise P. Enterkin, CMC
City Clerk

June 1, 2018

06/01/18	PAYROLL CHECKS - DIRECT DEPOSIT	\$ 12,540.86
06/01/18	GENERAL DISBURSEMENT CHECKS-AAAAWR	\$ 5,990.07
06/01/18	GENERAL DISBURSEMENT CHECKS-AAAAWS	\$ 7,403.51
	TOTAL DISBURSEMENT CHECKS	\$ 13,393.58
06/01/18	GENERAL DISBURSEMENT CHECK - HALES SALES & SERVICE	\$ 121.78

AP Enter Bills Edit - Council Report

City of Sedgwick (SEDGKS)
Batch: AAAAWR

6/1/2018 10:39:18 AM

Page 1

Vendor	Description	Check Date	Invoice#	Check#	Check Total
ADVANTAGE COMPUTER	LASER BILL CARDS	06/01/2018	64667	64874	\$1,085.00
AG SPRAY EQUIPMENT	NOZZLE/SPOT SPRAYER	06/01/2018	984780	64875	\$64.32
BAYSINGER POLICE SUPPLY	BOOTS/CRIME TAPE	06/01/2018	1017522	64876	\$118.94
COX BUSINESS SERVICES	FIRE/EMS INTERNET	06/01/2018	052618COX	64877	\$135.02
COX BUSINESS SERVICES	EAST LIFT STATION	06/01/2018	051218COX	64878	\$63.66
D. GERBER COMMERCIAL POOL PRO	POOL VACUUM HOSE	06/01/2018	18159	64879	\$331.62
D. GERBER COMMERCIAL POOL PRO	POLE/CHEMICALS	06/01/2018	18160	64892	\$177.43
KELLEY DEGRAFFENREID	OVERPAYMENT REIMB	06/01/2018	038011	64880	\$15.00
HALE'S SALES AND SERVICE	PULLEY/SHOP SUPPLIES	06/01/2018	26274	64881	\$121.78
HARVEY COUNTY INDEPENDENT	ADS	06/01/2018	40926	64882	\$101.00
HARVEY COUNTY SHERIFF	INCARCERATION JAIL	06/01/2018	051618HC	64883	\$140.00
KANSAS DEPT OF REVENUE	SALES TAX	06/01/2018	06012018-MAY	64884	\$212.29
KANSAS GAS SERVICE	511 COMM. 320 WASH	06/01/2018	052418GAS	64885	\$221.37
LOWE'S	PAINT FOR POOL	06/01/2018	052518LOWES	64893	\$114.60
ORSCHLON FARM AND HOME, CARD	PRIMER/THINNER	06/01/2018	060918ORSCH	64886	\$73.94
QUILL	MISC OFFICE SUPPLIES	06/01/2018	052418QUILL	64887	\$347.25
RAM PRODUCTS, INC.	SHOP SUPPLIES	06/01/2018	160013390	64888	\$101.78
ABRA THIEME	REIMB T-SHIRTS	06/01/2018	052318AT	64889	\$120.00
USA BLUEBOOK	WWTP SUPPLIES	06/01/2018	567748	64890	\$145.86
WESTAR	CITY BLDGS	06/01/2018	05182018WESTAR	64891	\$2,420.99

Total Direct Expense:	\$6,111.85
Total Immediate Payments:	\$6,111.85

Report Summary

	Report Selection Criteria	
Report Type:	Detailed	
	Start	End
Transaction Number:	Start	End

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAAAWR

6/1/2018 10:38:12 AM

Page 1

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
12	ADVANTAGE / ADVANTAGE COMPUTER	6/1/2018	6/1/2018	64667	\$1,085.00
1	10-00-00-6400 BILL CARDS-WATER			4,000.0 \$0.0800	\$320.00
2	13-00-00-6400 BILL CARDS-SEWER			4,000.0 \$0.0800	\$320.00
3	12-00-00-6400 BILL CARDS-REFUSE			2,000.0 \$0.0800	\$160.00
4	10-00-00-6400 PAST DUE BILL CARDS-WATER			1,000.0 \$0.1000	\$100.00
5	13-00-00-6400 PAST DUE BILL CARDS-SEWER			1,000.0 \$0.1000	\$100.00
6	12-00-00-6400 PAST DUE BILL CARDS-REFUSE			850.0 \$0.1000	\$85.00
13	AG SPRAY / AG SPRAY EQUIPMENT	6/1/2018	6/1/2018	984780	\$64.32
1	01-17-00-6530 NOZZLE/SPOT SPRAYER			1.0 \$64.3200	\$64.32
14	BAYSINGER / BAYSINGER POLICE SUPPLY	6/1/2018	6/1/2018	1017522	\$118.94
1	01-03-00-6590 BOOTS-ALEXANDER			1.0 \$104.9900	\$104.99
2	01-03-00-6590 CRIME SCENE TAPE			1.0 \$13.9500	\$13.95
1	COX / COX BUSINESS SERVICES	6/1/2018	6/1/2018	052618COX	\$135.02
1	01-04-00-7000 INTERNET SERVICE			1.0 \$99.9500	\$99.95
2	01-04-00-6130 INTERNET SERVICE			1.0 \$35.0700	\$35.07
4	COX / COX BUSINESS SERVICES	6/1/2018	6/1/2018	051218COX	\$63.66
1	13-00-00-6130 EAST LIFT STATION			1.0 \$63.6600	\$63.66
15	D. GERBER / D. GERBER COMMERCIAL POOL PRODUC	6/1/2018	6/1/2018	18159	\$331.62
1	01-06-00-6530 POOL VACUUM HOSE			1.0 \$175.0000	\$175.00
2	01-06-00-6530 VACUUM WHEEL REPLACEMENT PART			12.0 \$8.0000	\$96.00
3	01-06-00-6530 PARKER FITTING			4.0 \$12.0000	\$48.00
4	01-06-00-6530 FREIGHT			1.0 \$12.6200	\$12.62
16	D. GERBER / D. GERBER COMMERCIAL POOL PRODUC	6/1/2018	6/1/2018	18160	\$177.43
1	01-06-00-6530 ALUMINUM POLE			1.0 \$122.0000	\$122.00
2	01-06-00-6670 REAGENT CHEMICAL TESTING BOTTLES			1.0 \$34.0000	\$34.00
3	01-06-00-6670 FREIGHT			1.0 \$21.4300	\$21.43
18	DEGRAFFENREID, KELLEY / KELLEY DEGRAFFENREID	6/1/2018	6/1/2018	038011	\$15.00
1	01-00-00-4291 REIMB FOR OVERPAYMENT ON PET TAGS			1.0 \$15.0000	\$15.00
17	HALES / HALE'S SALES AND SERVICE	6/1/2018	6/1/2018	26274	\$121.78
1	01-17-00-6530 PULLEY AND SHOP SUPPLIES			1.0 \$121.7800	\$121.78

AP Enter Bills Edit Report - Sorted by Vendor ** Customized **

City of Sedgwick (SEDGKS)
Batch: AAAAWR

6/1/2018 10:38:12 AM

Page 2

Tr. #	Vendor	Inv Date	Due Date	Invoice #	Total Invoice
7	HRVY CO INDEPENDENT / HARVEY COUNTY INDEPEND	6/1/2018	6/1/2018	40926	\$101.00
1	01-05-00-6565 HS GRADUATION			1.0 \$65.0000	\$65.00
2	01-05-00-6565 MEMORIAL DAY			1.0 \$26.0000	\$26.00
3	01-05-00-6565 STATE			1.0 \$10.0000	\$10.00
10	HRVY CO SHERIFF / HARVEY COUNTY SHERIFF	6/1/2018	6/1/2018	051618HC	\$140.00
1	01-05-00-6533 INCARCERATION: DAVIS, DRAKE, MENDOZA, SMITH			4.0 \$35.0000	\$140.00
25	KS DEPT OF REV - SALES TAX / KANSAS DEPT OF REV	6/1/2018	6/1/2018	06012018-MAY	\$212.29
1	10-00-00-6900 SALES TAX			1.0 \$212.2900	\$212.29
8	KS GAS / KANSAS GAS SERVICE	6/1/2018	6/1/2018	052418GAS	\$221.37
1	01-01-00-6120 511 N. COMMERCIAL GAS SERVICE			1.0 \$77.9700	\$77.97
2	01-17-00-6120 320 N. WASHINGTON GAS SERVICE			1.0 \$71.7000	\$71.70
3	01-04-00-6120 320 N. WASHINGTON GAS SERVICE			1.0 \$71.7000	\$71.70
20	LOWE'S / LOWE'S	6/1/2018	6/1/2018	052518LOWES	\$114.60
1	01-10-00-6530 PAINT FOR POOL			1.0 \$114.6000	\$114.60
21	ORSCH / ORSCHELN FARM AND HOME, CARD SERVICE	6/1/2018	6/1/2018	060918ORSCH	\$73.94
1	01-17-00-6515 PAINT PRIMER/THINNER FOR PARK			1.0 \$57.9600	\$57.96
2	13-00-00-6540 MAT			1.0 \$15.9800	\$15.98
22	QUILL / QUILL	6/1/2018	6/1/2018	052418QUILL	\$347.25
1	01-01-00-6400 BINDERS/HOLE PUNCH			1.0 \$45.2100	\$45.21
2	10-00-00-6400 BINDERS/HOLE PUNCH			1.0 \$45.1900	\$45.19
3	13-00-00-6400 BINDERS/HOLE PUNCH			1.0 \$45.1900	\$45.19
4	01-01-00-6400 ASH RECEPTACLE			1.0 \$170.2900	\$170.29
5	01-01-00-6400 PAPER			1.0 \$13.7900	\$13.79
6	10-00-00-6400 PAPER			1.0 \$13.7900	\$13.79
7	01-17-00-6400 PAPER			1.0 \$13.7900	\$13.79
23	RAM PROD / RAM PRODUCTS, INC.	6/1/2018	6/1/2018	160013390	\$101.78
1	01-17-00-6530 TERMINAL GUAGE			1.0 \$24.4900	\$24.49
2	01-17-00-6530 HOSE CLAMPS			1.0 \$21.4600	\$21.46
3	01-17-00-6530 GRINDING WHEEL			1.0 \$25.3800	\$25.38
4	01-17-00-6530 CUTTING WHEEL			1.0 \$30.4500	\$30.45
19	THIEME, ABRA / ABRA THIEME	6/1/2018	6/1/2018	052318AT	\$120.00
1	01-06-00-6590 REIMB FOR LIFEGUARD T-SHIRTS			1.0 \$120.0000	\$120.00

Published in (*The Harvey County Independent*) on the _____ day of _____, 2018.

ORDINANCE 850

AN ORDINANCE CREATING A FISCAL BUDGET FUND; KNOWN AS THE EMS EQUIPMENT RESERVE FUND; FOR THE CITY OF SEDGWICK, KANSAS; AUTHORIZING THE GOVERNING BODY TO PROVIDE FOR TRANSFERS OF MONIES INTO SAID FUND FROM OTHER FISCAL BUDGET RESOURCES; ESTABLISHING AUTHORIZED EXPENDITURES FROM SAID FUND FOR THE SOLE PURPOSE OF REPLACING EMS MOTOR VEHICLES AND EQUIPMENT FOR THE CITY OF SEDGWICK, KANSAS EMS DEPARTMENT; AND REPEALING ANY OTHER CURRENT ORDINANCES OR PORTIONS THEREOF IN CONFLICT HEREWITH.

WHEREAS, K.S.A. 12-1,117 authorizes the Governing Body of any City, to provide, by adoption of an ordinance, for a Municipal Equipment Reserve Fund to finance the acquisition of equipment; and,

WHEREAS, the Governing Body desires to establish such a fund expressly for purposes of replacing certain vehicles and equipment utilized for Emergency Medical purposes, by the Sedgwick EMS Department.

NOW THEREFORE, be it ordained by the Governing Body of the City of Sedgwick, Kansas:

Section 1. There is hereby created, for the City of Sedgwick, a special fund, to be known as the EMS Equipment Reserve Fund.

Section 2. The Governing Body of the City is hereby authorized to levy taxes, and to transfer monies from other City funds, which may be lawfully utilized for such purposes, to the EMS Equipment Reserve Fund.

Section 3. Monies in the EMS Equipment Reserve Fund may be used to finance, in whole or in part, new and replacement equipment. For purposes of this ordinance and Fund, such equipment shall include machinery, vehicles, and other equipment or personal property used for municipal emergency medical purposes.

Section 4. Other ordinances or portions thereof in conflict herewith, are hereby repealed.

Section 5. This ordinance shall take effect and be in force from and after its publication once in *The Harvey County Independent*, the official City newspaper.

PASSED AND APPROVED BY THE GOVERNING BODY THIS _____ DAY OF _____, 2018.

Signed by the Mayor this _____ day of _____, 2018.

Bryan Chapman, Mayor

ATTEST:

Janise P. Enterkin, City Clerk

(SEAL)

DRAFT

Published in (*The Harvey County Independent*) on the _____ day of _____, 2018.

ORDINANCE 851

AN ORDINANCE CREATING A FISCAL BUDGET FUND; KNOWN AS THE FIRE EQUIPMENT RESERVE FUND; FOR THE CITY OF SEDGWICK, KANSAS; AUTHORIZING THE GOVERNING BODY TO PROVIDE FOR TRANSFERS OF MONIES INTO SAID FUND FROM OTHER FISCAL BUDGET RESOURCES; ESTABLISHING AUTHORIZED EXPENDITURES FROM SAID FUND FOR THE SOLE PURPOSE OF REPLACING FIRE MOTOR VEHICLES AND EQUIPMENT FOR THE CITY OF SEDGWICK, KANSAS FIRE DEPARTMENT; AND REPEALING ANY OTHER CURRENT ORDINANCES OR PORTIONS THEREOF IN CONFLICT HEREWITH.

WHEREAS, K.S.A. 12-1,117 authorizes the Governing Body of any City, to provide, by adoption of an ordinance, for a Municipal Equipment Reserve Fund to finance the acquisition of equipment; and,

WHEREAS, the Governing Body desires to establish such a fund expressly for purposes of replacing certain vehicles and equipment utilized for firefighting purposes, by the Sedgwick Fire Department.

NOW THEREFORE, be it ordained by the Governing Body of the City of Sedgwick, Kansas:

Section 1. There is hereby created, for the City of Sedgwick, a special fund, to be known as the Fire Equipment Reserve Fund.

Section 2. The Governing Body of the City is hereby authorized to levy taxes, and to transfer monies from other City funds, which may be lawfully utilized for such purposes, to the Fire Equipment Reserve Fund.

Section 3. Monies in the Fire Equipment Reserve Fund may be used to finance, in whole or in part, new and replacement equipment. For purposes of this ordinance and Fund, such equipment shall include machinery, vehicles, and other equipment or personal property used for municipal firefighting purposes.

Section 4. Other ordinances or portions thereof in conflict herewith, are hereby repealed.

Section 5. This ordinance shall take effect and be in force from and after its publication once in *The Harvey County Independent*, the official City newspaper.

PASSED AND APPROVED BY THE GOVERNING BODY THIS _____ DAY OF _____, 2018.

Signed by the Mayor this _____ day of _____, 2018.

Bryan Chapman, Mayor

ATTEST:

Janise P. Enterkin, City Clerk

(SEAL)

DRAFT

Published in (*The Harvey County Independent*) on the _____ day of _____, 2018.

ORDINANCE 852

AN ORDINANCE CREATING A FISCAL BUDGET FUND; KNOWN AS THE POLICE EQUIPMENT RESERVE FUND; FOR THE CITY OF SEDGWICK, KANSAS; AUTHORIZING THE GOVERNING BODY TO PROVIDE FOR TRANSFERS OF MONIES INTO SAID FUND FROM OTHER FISCAL BUDGET RESOURCES; ESTABLISHING AUTHORIZED EXPENDITURES FROM SAID FUND FOR THE SOLE PURPOSE OF REPLACING POLICE MOTOR VEHICLES AND EQUIPMENT FOR THE CITY OF SEDGWICK, KANSAS POLICE DEPARTMENT; AND REPEALING ANY OTHER CURRENT ORDINANCES OR PORTIONS THEREOF IN CONFLICT HEREWITH.

WHEREAS, K.S.A. 12-1,117 authorizes the Governing Body of any City, to provide, by adoption of an ordinance, for a Municipal Equipment Reserve Fund to finance the acquisition of equipment; and,

WHEREAS, the Governing Body desires to establish such a fund expressly for purposes of replacing certain vehicles and equipment utilized for law enforcement purposes, by the Sedgwick Police Department.

NOW THEREFORE, be it ordained by the Governing Body of the City of Sedgwick, Kansas:

Section 1. There is hereby created, for the City of Sedgwick, a special fund, to be known as the Police Equipment Reserve Fund.

Section 2. The Governing Body of the City is hereby authorized to levy taxes, and to transfer monies from other City funds, which may be lawfully utilized for such purposes, to the Police Equipment Reserve Fund.

Section 3. Monies in the Police Equipment Reserve Fund may be used to finance, in whole or in part, new and replacement equipment. For purposes of this ordinance and Fund, such equipment shall include machinery, vehicles, and other equipment or personal property used for municipal law enforcement purposes.

Section 4. Other ordinances or portions thereof in conflict herewith, are hereby repealed.

Section 5. This ordinance shall take effect and be in force from and after its publication once in *The Harvey County Independent*, the official City newspaper.

PASSED AND APPROVED BY THE GOVERNING BODY THIS _____ DAY OF _____, 2018.

Signed by the Mayor this _____ day of _____, 2018.

Bryan Chapman, Mayor

ATTEST:

Janise P. Enterkin, City Clerk

(SEAL)

DRAFT