

**REGULAR CITY COUNCIL MEETING
CITY ADMINISTRATIVE OFFICES
511 N. COMMERCIAL**

**January 18, 2016
7:30 P.M.**

PRESIDING: Mayor Rodney Eggleston

GOVERNING BODY MEMBERS PRESENT: Thom Noone, Rick Jacob, Richard Ludowese, Kirby Stucky, Lynne Vigil

ATTENDING: Jaci Reimer, City Administrator; Janise Enterkin, City Clerk; Brad Jantz, City Attorney; Pilar Martin, Harvey County Independent; Ray Huff, Police Chief; Tom Richardson, Director of Emergency Services; Josh Garver, Andrew Paasch; Eric Purk, City Superintendent

ADDITIONS AND DELETIONS TO AGENDA

MOVED BY NOONE AND SECONDED BY VIGIL TO APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.

CONSENT AGENDA

MOVED BY VIGIL AND SECONDED BY STUCKY TO APPROVE THE CONSENT AGENDA INCLUDING:

MINUTES OF THE REGULAR COUNCIL MEETING HELD DECEMBER 21, 2015

PAYROLL CHECKS \$16,476.66

GENERAL DISBURSEMENT CHECKS \$138,967.66.

MOTION CARRIED.

PUBLIC FORUM

No public in attendance

STAFF REPORTS

2015 4th Quarter Staff Reports

Eric Purk, City Superintendent – presented his 4th quarter 2015 report to Council.

Council member Lynne Vigil thanked maintenance for cleanup after the ice storm and Christmas decorations looked great.

- a. Maintenance has been busy locating water and sewer lines for NPL Construction, who was hired by Kansas Gas to move gas lines.
- b. Maintenance has purchased a new truck that is now in service.

Ray Huff, Police Chief – presented his 4th quarter/year-end 2015 report to Council.

- a. Huff reported that our calls are better than most in the county.
- b. Officer numbers are down, hard to hire, not an easy job to do and budget is difficult. We have some prospects and will hire an officer next week.
- c. The department is changing uniforms. Received a donation of uniforms from another larger department.
- d. Found another police vehicle for sale from Enterprise, KS. A 2012 Charger with 58,000 miles for \$10,000. Consensus of Council to purchase vehicle from Enterprise, KS.
- e. The car purchased from the City of Maize will be picked up this week. Plans are to sell 2 of the vehicles we currently own.

Council member Lynne Vigil asked about smoking in government vehicles and what the policy is. She said she thinks it is something we should be sensitive to.

Chief Huff said he would like another full time officer. It takes a minimum of 5 full time officers to cover 24 hours.

Council discussed suggestions regarding speed zones. The suggestions were to place flashing lights on the speed zone signs and painting the pavement. Will bring some ideas and costs to the next meeting.

Council member Vigil asked for a comparison of calls from 2013 to 2015.

Tom Richardson, Director of Emergency Services – presented 4th quarter/year end 2015 report to Council.

- a. The forest service tanker chassis was completed with a 400 gallon tank. A picture and information was sent to Manhattan and satisfied our quota.
- b. Storage of foam trailer at Unruh Fire with intent to store at Green Energy.
- c. Air packs, no need to purchase any because the department received 12.
- d. SCBA masks, an additional 20 masks were purchased. 15 masks were unopened, will recover \$7000-\$8,000.
- e. Foam trailer stored at Unruh Fire, the intent is to store the foam trailer at Green Energy.
- f. The old tanker was sold on PurpleWave for \$3,000.
- g. McGinn family provided a pizza party for Fire and EMS.
- h. The Fire & EMS departments had a Christmas Party, Jeremy Liby smoked the meat.
- i. Radios have been installed in both ambulances and engine 32.
- j. DOT annual inspections.
- k. Old EMS cots were donated to Peabody and Moscow, KS.
- l. Meetings with architect to look at preliminary plans for future EMS building.
- m. Working on staffing/recruiting.

Jaci Reimer, City Administrator, reviewed the following items with Council:

- a. E-bill service is ready. Mailing will be going out tomorrow with sign-up sheets.
- b. Year-end is busy. Some bills are still coming in for year 2015. Final numbers should be ready in the next 10 days.
- c. New computer was purchased to replace Jaci's computer that 'blew up'.
- d. Alley work bids should be returned by the 2nd meeting of February.
- e. City of Shawnee purchased new uniforms and donated the old uniforms to us and other departments.
- f. Possible small manufacturer for industrial park II.
- g. Kansas Rural Water conference will be in March. Motion to select voting delegates is on agenda.
- h. Terracon gave basic soil sample cost at over \$5,000. Council said to check with Allied for their cost.
- i. Discussion and/or decision regarding online fees.
- j. Comprehensive Plan for discussion or decision.
- k. Council member Stucky, asked about the property on Garfield if it had been inspected for exterior code compliance. Jaci will contact Bryan Chapman regarding his findings.

Brad Jantz, City Attorney, for next agenda -

- a. Distressed and compliance issues.
- b. Former employee personnel issue – executive session for non-elected personnel.
- c. Policy reviews
- d. Election process

NEW BUSINESS

MOVED BY VIGIL AND SECONDED BY JACOB TO APPROVE KANSAS RURAL WATER ASSOCIATION VOTING DELEGATE ERIC PURK AND ALTERNATE SHAWN YOUNTS. MOTION CARRIED.

MAYOR AND COUNCIL REPORTS

No reports given.

OLD BUSINESS

City Administrator Reimer reported that the processing company will give a discount to the city for fees and no checking charge.

MOVED BY VIGIL AND SECONDED BY JACOB TO AUTHORIZE CITY STAFF TO INITIATE A GENERAL WAIVER OF ONLINE FEES FOR USE OF THE ELECTRONIC PAYMENT SERVICES IN SATISFYING UTILITY BILL PAYMENTS ONLY. ALL SUCH FEES ASSESSED FOR PAYMENT OF CITY UTILITY BILLS ONLY BY CREDIT CARD, DEBIT CARD, CHECKING, OR SAVINGS ACCOUNTS CARRYING A USE OR SERVICE FEE FOR SUCH ELECTRONIC PAYMENT SHALL BE SATISFIED BY THE CITY. MOTION CARRIED.

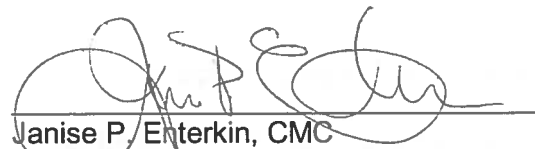
Council would like to set a date for work session to look at the Comprehensive Plan. No date was set.

MEETING/DATE REMINDERS

- a. Jan. 22, MLA training – Ethics & Civility-Bel Aire
- b. Jan. 27, Local Government Day-Topeka
- c. Feb. 18, MLA training – Kan/Cap Board/Council Training-Salina
- d. Mar. 29-31, KS Rural Water Assoc. – Century II, Wichita

MOVED BY NOONE AND SECONDED BY JACOB TO ADJOURN. MOTION CARRIED.

Meeting adjourned at 8:37 PM.



Janise P. Enterkin, CMC
City Clerk