

REGULAR CITY COUNCIL MEETING  
CITY ADMINISTRATIVE OFFICES  
511 N. COMMERCIAL

December 7, 2015  
7:30 P.M.

**PRESIDING:** Mayor Rodney Eggleston

**GOVERNING BODY MEMBERS PRESENT:** Thom Noone, Rick Jacob, Richard Ludowese, Kirby Stucky, Lynne Vigil, Kirby Stucky

**ATTENDING:** Jaci Reimer, City Administrator; Janise Enterkin, City Clerk; Brad Jantz, City Attorney; Pilar Martin, Harvey County Independent

ADDITIONS AND DELETIONS TO AGENDA

**MOVED BY NOONE AND SECONDED BY VIGIL TO APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.**

CONSENT AGENDA

**MOVED BY NOONE AND SECONDED BY VIGIL TO APPROVE THE CONSENT AGENDA INCLUDING:**

**MINUTES OF THE REGULAR COUNCIL MEETING HELD NOVEMBER 16, 2015**

**PAYROLL CHECKS \$14,535.51**

**GENERAL DISBURSEMENT CHECKS \$241,792.30.**

**MOTION CARRIED.**

**MOVED BY VIGIL AND SECONDED BY NOONE TO APPROVE HALES SALES AND SERVICE CHECK #62274 IN THE AMOUNT OF \$39.09. MOTION CARRIED.**  
**COUNCIL MEMBER JACOB ABSTAINED DUE TO CONFLICT OF INTEREST.**

PUBLIC FORUM

No public present.

NEW BUSINESS

Council was given the Emergency Water Supply Plan for first read.

City Administrator, Jaci Reimer presented an updated salary resolution to Council. The pay scale is based on an average and what other comparable cities are paying, certification, etc. Council can revisit the resolution at any time.

**MOVED BY JACOB AND SECONDED BY NOONE TO APPROVE THE SALARY RESOLUTION 120715 AS PRESENTED. MOTION CARRIED.**

OLD BUSINESS

**MOVED BY VIGIL AND SECONDED BY JACOB TO TABLE THE COMPREHENSIVE PLAN UNTIL THE COUNCIL MEETING TO BE HELD ON JANUARY 18, 2016. MOTION CARRIED.**

**MOVED BY VIGIL AND SECONDED BY JACOB TO APPROVE THE SOCIAL MEDIA POLICY AS PRESENTED. MOTION CARRIED.**

## STAFF REPORTS

Jaci Reimer, City Administrator, reviewed the following items with Council:

- a. Bids on street and alley will be requested after the 1<sup>st</sup> of the year. Jaci asked Council to let us know if you have a contractor you would like to add to the bid list. The bid opening will be sometime in February, 2016.
- b. The city has 11 items for sale in the Government auction on Purple Wave.
- c. Checked on the complaint that was reported by Council Member Ludowese from a citizen concerning the ACO officer. The citizen was not angry, was resolved to both their satisfaction the day it occurred.
- d. New heater and UV intensity sensors were installed at WWTP.
- e. Maintenance picked up branches city wide after the ice storm.
- f. There was an update to CodeRed with no cost to the city. Multiple phones can be added for each household.
- g. Billing software will be integrated sometime next week so residents can see their bill online and past due balances. Auto ACH will also be available.
- h. Evaluations are in process and will be completed by the end of the week.
- i. There is a small developer looking at possibly building duplexes in vacant lots.
- j. Jared Bergner & Zane Hansen graduated from Newton Fire/EMS Academy. Jaci and Mayor attended. They will still be working for us on their days off.
- k. Quit claim deeds on alleyway should be wrapped up by end of year.
- l. Maintenance has been putting up Christmas decorations and winterizing.

Council member Vigil asked if maintenance would check on the concrete block in the alley.

Mayor Eggleston commented, "I would like to add on the ACO thing, and I did talk to the citizen myself, but it brings up a very good point, and correct me if I am wrong Mr. Jantz, but his type of thing is really walking that edge of a personnel issue and these are the type of things that should be addressed with either staff or in an Executive Session. This is really walking a thin line of where we should not be discussing this type of thing in public forum."

City Attorney Jantz said, "That would be correct. If you are getting into specifics on an individual person kind of issue."

## MAYOR AND COUNCIL REPORTS

Council member Vigil reported on League of Kansas Municipalities update on notifications on how to effectively serve your community.

Council member Vigil also wanted to thank Kelley DeGraffenreid and Larry Roth for coming to the last Council meeting. Council received an invitation to the USD439 Open House and encouraged everyone to attend.

Council member Vigil also wanted to thank city maintenance for their quick response with cleanup after the ice storm. It gave pride of ownership and encouraged other people to clean up their yards. She appreciates all their hard work.

Brad Jantz, City Attorney, requested an Executive Session.

**MOVED BY VIGIL AND SECONDED BY JACOB TO RECESS INTO EXECUTIVE SESSION FOR ATTORNEY CLIENT PRIVILEGE WITH MAYOR, COUNCIL, CITY ADMINISTRATOR, CITY ATTORNEY AND CITY CLERK FOR A PERIOD OF 10 MINUTES BEGINNING AT 8:15PM. MOTION CARRIED.**

Meeting reconvened at 8:32pm with no binding action taken in Executive Session.

**MOVED BY VIGIL AND SECONDED BY NOONE TO ACCEPT THE CITY ATTORNEY CONTRACT WITH BRAD JANTZ TO INCLUDE HEALTH, VISION & DENTAL INSURANCE AT AN 85/15 SPLIT. MOTION CARRIED.**

Council member Jacob asked City Clerk Janise Enterkin if the personnel records were kept in a locked file cabinet. Enterkin explained that the file cabinet was located in the vault which is locked nightly but the file itself was not locked. Council member Jacob asked that the personnel file be locked with access only to City Clerk and Mayor.

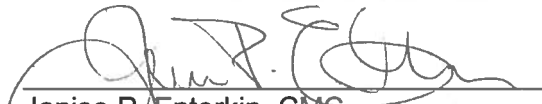
**MOVED BY VIGIL AND SECONDED BY JACOB TO APPROVE A YEAR END APPRECIATION GIFT CARD TO ALL 12 FULLTIME CITY EMPLOYEES IN THE AMOUNT OF \$50 WITH TAXES AND FEES FOR CARDS PAID BY THE CITY. MOTION CARRIED.**

**MEETING/DATE REMINDERS**

- a. Dec. 20<sup>th</sup> – Christmas Tree Lighting, 5PM-7:30PM-City Park Baseball Field
- b. Dec. 24-25 – City Hall Closed
- c. Jan. 1, 2016 – City Hall Closed
- d.

**MOVED BY NOONE AND SECONDED BY JACOB TO ADJOURN. MOTION CARRIED.**

Meeting adjourned at 8:43 PM

  
Janise P. Enterkin, CMC  
City Clerk