

**REGULAR CITY COUNCIL MEETING  
CITY ADMINISTRATIVE OFFICES  
511 N. COMMERCIAL**

**February 3, 2014  
7:30 P.M.**

**PRESIDING:** Mayor Rodney Eggleston

**GOVERNING BODY MEMBERS PRESENT:** Jon Jenson, Larry Emmel, Thom Noone, Lynne Vigil, Rick Jacob

**ALSO ATTENDING:** Jaci Reimer, City Administrator, Janise Enterkin, City Clerk, Brad Jantz, City Attorney, Pilar Martin, Harvey County Independent; Ray Huff, Police Chief; Eric Purk, Jim Gillespie, Public Works; Mark Sauerwein, Director of Emergency Services

ADDITIONS/DELETIONS TO THE AGENDA

**MOVED BY VIGIL AND SECONDED BY JACOB TO APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.**

CONSENT AGENDA

**MOVED BY JENSON AND SECONDED BY NOONE TO APPROVE THE CONSENT AGENDA INCLUDING:  
MINUTES OF THE REGULAR COUNCIL MEETING OF JANUARY 20, 2014.  
PAYROLL CHECKS 27449-27474  
GENERAL DISBURSEMENT CHECKS 60005-60048.  
MOTION CARRIED.**

PUBLIC COMMENT

No public to comment.

NEW BUSINESS

City Administrator, Jaci Reimer explained the required inspection of the dam which is to be completed every 3<sup>rd</sup> year by a licensed engineer. Jaci spoke with Wilson & Co. regarding the inspection. Wilson & Company felt the first inspection should be done by the company, PEC who originally designed the dam. PEC said they would charge a fee of \$5,000 and the inspection would be completed within 15 days of the agreement and be sent to the state. Council members Emmel and Noone voiced their disappointment in Wilson & Company who is the current city engineer of record. Council member Emmel suggested that Wilson & Company go with PEC when they do the inspection so they will see how it is done. Council asked to see the Wilson & Company contract at the next meeting for review.

**MOVED BY JACOB AND SECONDED BY VIGIL TO APPROVE THE DAM INSPECTION AS PRESENTED. MOTION CARRIED.**

STAFF REPORTS

The following members of staff gave their quarterly update for 2013:

Police Chief, Ray Huff reported on staffing update, women's hand safety classes, citywide tornado drill, radios and stats for the year 2013. Huff informed Council that he was planning to retire August 1, 2014.

Mark Sauerwein, Director of Emergency Services reported on call review, mutual aid, training, outreach programs, grants, mileage for calls, no delays caused by trains, looking at putting a unit on the East side of the tracks, recruiting.

Jim Gillespie and Eric Purk, Public Works reported on water leaks, hydro-vac, bridge lights, 4-way stop sign lights, plenty of salt and sand on hand.

Jaci Reimer, City Administrator reported on the following:

- a) Annual financials will be presented to Council on Tuesday, Feb. 18<sup>th</sup>.
- b) NAI Martens contract. Does not like the 180 days stated in the contract. There may be a local interest in the property.
- c) Spoke to Brian Thompson regarding Hi-lands pond update, said he needs to poll the land owners to see if they want to let the city take over the pond area.
- d) Sunday Sales has been published once but date was wrong so was republished with correct date.
- e) Closing was finalized on Wilbur-Ellis property in Industrial Park II
- f) Wilson & Co waiting on survey numbers for truck turn lane
- g) LOMR moving slowly
- h) Annual KS Dam Safety Conference this Friday
- i) Lobbying reports were handed out to Council
- j) RR crossing on 7<sup>th</sup> Street in need of repair. Jaci has sent Emails to customer service in Texas and hopefully will get a response.
- k) WB Services gave the city left over sand for free
- l) CIP updates will be brought to Council for review which is approved annually before budget.
- m) Bricks have come off the building at 503 N. Commercial. Jaci asked if Council would approve a courtesy letter to the owners. A Resolution will be brought before Council in 2 weeks if the owner does not respond with a plan on how to fix the building. Council member Emmel asked that the grant information be included in the letter as an option and state the city would be willing to help with the paperwork.

Brad Jantz, City Attorney, explained the letter of amendment on the letter of intent on the closing with Wilbur-Ellis. The letter of intent did not change it ratified to remove the expiration date.

**MOVED BY EMMEL AND SECONDED BY JACOB TO APPROVE THE LETTER AMENDMENT TO REMOVE THE EXPIRATION DATE IN LETTER OF INTENT. MOTION CARRIED.**

City Attorney Jantz asked council to wait on approving the contract with NAI Martens until they can negotiate further.

Jantz discussed the structure issue at 503 N. Commercial. He explained the distressed structure proceedings.

**OLD BUSINESS**

Elyssa Martens, NAI Martens contract was tabled until next meeting.

**MAYOR AND COUNCIL REPORTS**

**MOVED BY JACOB AND SECONDED BY EMMEL TO RECESS INTO EXECUTIVE SESSION AT 8:47PM FOR 15 MINUTES BEGINNING TO DISCUSS PERSONNEL WITH MAYOR, COUNCIL, CITY ATTORNEY IN ATTENDANCE. MOTION CARRIED.**

The Council meeting reconvened with no binding action taken in Executive Session.

MEETING/DATE REMINDERS

City Hall Day – Topeka, Wednesday, February 5<sup>th</sup>

City Hall Closed, President's Day – February 17<sup>th</sup>, City Council on Tuesday, Feb. 18<sup>th</sup>

Leadership Summit – Manhattan, Friday, May 9<sup>th</sup> – 10<sup>th</sup>

**MOVED BY JACOB AND SECONDED BY NOONE TO ADJOURN. MOTION CARRIED.**

Meeting adjourned at 9:57 PM

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Janise P. Enterkin, CMC  
City Clerk