

**REGULAR CITY COUNCIL MEETING
CITY ADMINISTRATIVE OFFICES
511 N. COMMERCIAL**

**December 16, 2013
7:30 P.M.**

PRESIDING: Mayor Rodney Eggleston

GOVERNING BODY MEMBERS PRESENT: Jon Jenson, Larry Emmel, Thom Noone, Lynne Vigil, Rick Jacob

ALSO ATTENDING: Jaci Reimer, City Administrator, Janise Enterkin, City Clerk, Brad Jantz, City Attorney, Bill Bush, Harvey County Independent; Mickey Dean, Harvey County EDC; Curtis Zerr, Z Insurance Group; Curt Grattan, Accu-Rate Services, Inc.; Greg Conway, Wilbur-Ellis; Roger Fitzke, Wilbur-Ellis

ADDITIONS/DELETIONS TO THE AGENDA

MOVED BY VIGIL AND SECONDED BY JENSON TO APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.

CONSENT AGENDA

MOVED BY JENSON AND SECONDED BY NOONE TO APPROVE THE CONSENT AGENDA INCLUDING:

MINUTES OF THE REGULAR COUNCIL MEETING OF DECEMBER 2, 2013.

PAYROLL CHECKS 27345-27365

GENERAL DISBURSEMENT CHECKS 59820-59876.

MOTION CARRIED.

PUBLIC COMMENT

Curtis Zerr, Z Insurance Group, came before Council to introduce himself, his interest in presenting a proposal for insurance and asked to pursue further discussion with City Administrator, Jaci Reimer.

NEW BUSINESS

Council member Jenson complimented city staff on the Christmas Party.

Council took a 5 minute recess at 7:36 pm

OLD BUSINESS

MOVED BY JACOB AND SECONDED BY JENSON TO RECESS INTO EXECUTIVE SESSION FOR ATTORNEY CLIENT PRIVILEGE/CONTRACT NEGOTIATIONS INCLUDING MAYOR, COUNCIL, CITY ADMINISTRATOR, CITY ATTORNEY, CITY CLERK, CURT GRATTAN, GREG CONWAY, ROGER FITZKE, FOR 20 MINUTES BEGINNING AT 7:41 PM. MOTION CARRIED.

The Council meeting reconvened at 8:01 p.m. with no binding action taken in Executive Session.

MOVED BY JACOB AND SECONDED BY JENSON TO APPROVE THE LETTER OF INTENT WITH WILBUR-ELLIS COMPANY AND AUTHORIZE THE MAYOR TO SIGN THE LETTER OF INTENT GRANTING AN OPTION OF PURCHASE AFTER REVISION AND REVIEW. MOTION CARRIED.

STAFF REPORTS

Jaci Reimer, City Administrator reported on:

1. Reviewed the coming of Wilbur-Ellis Company to Industrial Park II. The closing on land will be on January 21, 2014, and plan to open business by the end of 2014.
2. Update on the Drainage District meeting. PEC will be doing a major state inspection of the dam which will have to be done every 5 years. Jaci received a final copy of the supplementary design of the dam. The secondary discharge pipe is designed to be closed and only opened when flushing out is needed. At this time the pipe is closed. Mr. Stahl has been notified.
3. A bid on a Fire Department trailer for transporting foam has been given to Green Energy. The foam is good for 25 years unless the crates are opened. They are also purchasing 3 new patrol rifles and 3 active shooter kits which includes hard hat and external jackets for the Police Department.
4. Doug Goetz, Wilson & Company, attended the Kansas Wildlife and Parks meeting representing the city and presenting Phase 1 trail.
5. Received the final settlement check from Newton Medical Center.
6. All employee evaluations have been given to staff.
7. FEMA claim finalized, should be receiving payment soon.
8. On-line utility bill payment is working well. One complaint was you could not get back to the city website after making a payment. There are 2 links at the bottom of the page. The one to go back to the city website is not working.
9. TV computer has been replaced, should be up and running tomorrow.
10. LOMR application is in process. The area had to be surveyed and the boundary defined. The survey is complete and will be mailed to FEMA by the end of the year. It should be finalized by February.
11. Recruiting for Youth Council update.
12. Hi-land request regarding pond area. The insurance would kick in as is, assumed \$10,000 at max would be \$200 a yr. \$44 for electrical, on pump, wouldn't have to run year round. Recommendation of putting an auto control to run so many hours per day. There are 2 light poles that the city would have to pay for. Recommended tying into street lighting. Staff will check on it. Council member Emmel would like to have trash receptacles placed along safe routes to school sidewalk.
13. Lowell Edmonston built a drive way to his new garage and now has an issue with entry to the drive. He requested the city pay for part of the bill in placing a metal plate at the curb line. Reimer suggested the sidewalk fund, but asked Council if they would approve his request for the city to pay half the cost. Council had further discussion on the city guidelines. The slope of a drive is not defined. It is up to the contractor to set the slope. Council agreed that it is not a city issue but an issue between the contractor and the homeowner. Reimer said at this time the city does not require inspections on flat work and recommends Council adopt inspections on flat work.

Brad Jantz, City Attorney – had no reports

MAYOR AND COUNCIL REPORTS

No reports

MEETING/DATE REMINDERS

City Hall Day – Topeka, Wednesday, February 5th

Leadership Summit – Manhattan, Friday, May 9th – 10th

MOVED BY VIGIL AND SECONDED BY NOONE TO ADJOURN. MOTION CARRIED.

Meeting adjourned at 8:50 PM

Janise P. Enterkin, CMC
City Clerk