

**REGULAR CITY COUNCIL MEETING  
CITY ADMINISTRATIVE OFFICES  
511 N. COMMERCIAL**

**March 18, 2013  
7:30 P.M.**

**PRESIDING:** Jon Jenson, Council President

**GOVERNING BODY MEMBERS PRESENT:** Larry Emmel, Thom Noone, Lynne Vigil, Rick Jacob

**ABSENT:** Mayor Keith DeHaven

**ALSO ATTENDING:** Jaci Reimer, City Administrator; Janise Enterkin, City Clerk; Brad Jantz, City Attorney; Harvey County Independent, Karen Jacob; Phil Martin, Sims Insurance services; Carol VanLeeuwen, Bob Kellet Insurance; Roy & Julie Wilkinson; Jennifer Bennett; Allison Thomas, Youth Council

ADDITIONS/DELETIONS TO THE AGENDA

**MOVED BY VIGIL AND SECONDED BY EMMEL TO APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.**

CONSENT AGENDA

**MOVED BY NOONE AND SECONDED BY JACOB TO APPROVE THE CONSENT AGENDA INCLUDING:**

**MINUTES OF THE REGULAR COUNCIL MEETING OF MARCH 4, 2013.**

**PAYROLL CHECKS 26709-26727**

**GENERAL DISBURSEMENT CHECKS 58913-58956**

**MOTION CARRIED.**

PUBLIC COMMENT

Doug Vogt, Vogt & Parga – no show

Roy Wilkinson, 1410 N. Washington, came before Council to ask that the late charge of \$5 be removed from his water bill. He made the argument that they had put the payment in the drop box on the morning of the 19<sup>th</sup>, the snow storm and the deposit to the bank was dated the same as when the check cleared. City Administrator Reimer explained the process of depositing water payments and when payments are considered late.

**MOVED BY JACOB AND SECONDED BY VIGIL TO WAIVE \$5 LATE FEE ON ROY WILKINSON WATER BILL FOR THE MONTH OF FEBRUARY DUE TO THE SNOW STORM. MOTION CARRIED.**

NEW BUSINESS

Council President Jenson opened discussion on insurance proposals. City Administrator, Jaci Reimer explained there were 14 letters sent out asking for proposals on Comprehensive Municipal package for liability insurance for the city. The city received 2 rejections, 2 submittals and 10 no response.

Phil Martin, Sims Insurance Services, made a presentation to Council on his company's insurance proposal.

Carol VanLeeuwen, Bob Kellet Insurance, gave her proposal for insurance. She said that the company average commission is approximately 15%. She said she could lower their commission to 10% or look at fee base schedule, but will have to get it approved with EMC.

**MOVED BY VIGIL AND SECONDED BY JACOB TO APPROVE THE CONTINUANCE OF BOB KELLET INSURANCE AS CITIES LIABILITY INSURANCE CARRIER. MOTION CARRIED 3-2. NOONE & EMMEL VOTED NAY.**

Council member Jenson suggested sending out bid requests giving the companies 60 days for review rather than a 30 day review. Council recommends reviewing again in a year and would like more facts given before hand from the City Administrator.

#### STAFF REPORTS

**Mark Sauerwein, Director of Emergency Services** presented bids from Unruh Fire & Max Fire on costs of a rescue truck. Mark said there would be a \$7,000 reduction if we chose to go with a gasoline engine. City Administrator asked for Council to give their feedback in 2 weeks, by April 1<sup>st</sup>. The truck will be put on the Council agenda for purchase in late 2013 with delivery taken in early 2014. Mark's preference would be to purchase the truck from Unruh Fire. Mark also reported that he has been talking to the Sedgwick Township about using their storage building to house a rescue unit so it will be accessible on the east side of town when railroad crossings are blocked.

#### **Jaci Reimer, City Administrator –**

- A) Industrial Park 2<sup>nd</sup> Addition sign, \$800
- B) Vogt & Para promote company doing sidewalks
- C) Turn lane options discussed with Council. Option 3 is not a necessary option. Option 2 is a better option cost wise, relocating utilities and storm drain are avoided. Council member Emmel likes option 2 as long as there is added protection to the utilities. Council member Jacob said he would suggest getting an opinion from professional drivers on the best option. Reimer said she would check with Westar on cost of moving utilities. She will bring back more information to Council at least by April 15<sup>th</sup>.
- D) RFP for duties of Municipal Court Judge. Will bring recommendations to Council.
- E) Sold dozer, payoff to Merchants.
- F) Street sweeping is Included in the CIP. The price is around \$10,000 for used. Council would like to see the maintenance cost over 3-4 years and the cost of renting a sweeper.
- G) WB Services is going to help with the concrete in the spray park.
- H) Water Tower interior cleaning is scheduled for April 2<sup>nd</sup> and 9<sup>th</sup>.
- I) Snow removal policy, CIP, swimming pool hiring, Medical Clinic updates.
- J) Jaci will be having shoulder surgery on April 27<sup>th</sup>.

#### **Brad Jantz, City Attorney,**

**MOVED BY EMMEL AND SECONDED BY JACOB TO RECESS INTO EXECUTIVE SESSION FOR 10 MINUTES BEGINNING AT 9:41PM TO DISCUSS ATTORNEY/CLIENT PRIVILEGE WITH CITY COUNCIL, CITY ADMINISTRATOR, CITY CLERK AND CITY ATTORNEY IN ATTENDANCE. MOTION CARRIED.**

#### MEETING/DATE REMINDERS

- a. March 23, Eggs & Issues with Don & Carolyn, Senior Center, 9 AM
- b. April 8, Storm Spotters Meeting, Senior Center, 6:30 PM
- c. April 13, SCAC, Valley Center
- d. April 10, LKM, Strategic Planning Meeting includes dinner, Senior Center, 6-7:30 PM

**MOVED BY NOONE AND SECONDED BY JACOB TO ADJOURN. MOTION CARRIED.**

Meeting adjourned at 9:59 PM

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Janise P. Enterkin, CMC  
City Clerk