

**REGULAR CITY COUNCIL MEETING
CITY ADMINISTRATIVE OFFICES
511 N. COMMERCIAL**

**February 4, 2013
7:30 P.M.**

GOVERNING BODY MEMBERS PRESENT: Larry Emmel, Thom Noone, Lynne Vigil, Rick Jacob

ABSENT: Mayor Keith DeHaven, Jon Jenson

ALSO ATTENDING: Jaci Reimer, City Administrator; Janise Enterkin, City Clerk; Brad Jantz, City Attorney; Harvey, County Independent; Rodney Egelston;

Meeting convened by acclamation noting quorum present.

MOVED BY VIGIL AND SECONDED BY JACOB TO APPOINT LARRY EMMEL AS PRESIDING CHAIRMAN-PRO TEMPORE. MOTION CARRIED.

ADDITIONS/DELETIONS TO THE AGENDA

MOVED BY NOONE AND SECONDED BY JACOB TO APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.

CONSENT AGENDA

MOVED BY NOONE AND SECONDED BY JACOB TO APPROVE THE CONSENT AGENDA INCLUDING:

MINUTES OF THE REGULAR COUNCIL MEETING OF JANUARY 21, 2013 AND SPECIAL COUNCIL MEETING MINUTES HELD JANUARY 24, 2013.

PAYROLL CHECKS 26645-26664

GENERAL DISBURSEMENT CHECKS 58788-58820

ORDINANCE 817-AMBULANCE SERVICE FEES

ORDINANCE 818 – HISTORICAL SOCIETY

MOTION CARRIED.

PUBLIC COMMENT

Beth Fields and Carol Bebermeyer came before Council to ask for a donation to help fund the Sedgwick After-Prom.

MOVED BY VIGIL AND SECONDED BY JACOB TO APPROVE A DONATION OF \$500 TO THE 2013 AFTER-PROM. MOTION CARRIED.

STAFF REPORTS

Jaci Reimer, City Administrator –

- a) Closing on Medical Center update.
- b) CIP update. Jaci has received response from staff and 2 Council members. A preliminary draft will be presented to Council. Jaci would like to have it finalized for the 2014 budget. If Council had projects they would like added, please give to Jaci in the next few days.
- c) WB Services, finalizing plans.
- d) Sending reminder notices for spring cleanup, dog/cat tags.
- e) Met with insurance broker, Keith Schrag and representatives from Preferred/Coventry Healthcare. Jaci asked for an insurance quote from them by July 1st for budget reasons. The rate will be locked in at that point. Preferred Health has been bought out by Coventry

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Insurance and Coventry has been bought out by Aetna Insurance. Jaci is going to put out for bid the health insurance and the liability insurance for the city.

- f) Working on marketing efforts for the Industrial Park II. Mickey Dean, Harvey County EDC and Attorney Brad Jantz are going to work on a letter. A request for estimates has been sent out for a sign with colored map of lots and contact information. Links to EDC and other information will be put on the website.
- g) Jaci has been asked to be a part of a Strategic Planning Group with League of Kansas Municipalities. Meeting will be held on February 22nd.
- h) Jaci will be attending the Dam Safety Conference and City Managers Winter Seminar.
- i) Annual financial report will be given at the next meeting on Tuesday, February 19th.
- j) Bernie Koch will be a lobbyist for Harvey County Council of Governments. Each city will pay \$500. Report will be in Council packets.

Brad Jantz, City Attorney,

- A) Medical Clinic closing update.
- B) West 1st property, do not have signed waiver from Wesley Glass.
- C) Letter to counties has not been finalized yet. Will have Jaci review and bring before Council.

MAYOR & COUNCIL REPORTS

Council discussed their studies of cities, budget and size when determining the pay raise for the position of City Administrator. Council was comfortable with a 6% raise.

MOVED BY VIGIL AND SECONDED BY JACOB TO APPROVE A SALARY INCREASE OF 6% FOR THE CITY ADMINISTRATOR. MOTION CARRIED.

OLD BUSINESS

Comments were given on the Capital Improvement Plan. Some suggestions were, electronic water meters, and paving of Jackson Street. Council member Emmel would like to see all dirt roads paved either by asphalt or chip and seal.

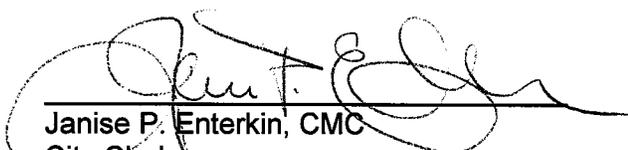
MEETING/DATE REMINDERS

Feb. 9th, SCAC meeting, Wichita

Feb. 19th, Council meeting, due to Presidents Day on Feb. 18th

MOVED BY NOONE AND SECONDED BY JACOB TO ADJOURN. MOTION CARRIED.

Meeting adjourned at 8:15 PM


Janise P. Enterkin, CMC
City Clerk